



# IAESTE UNITED ARAB EMIRATES

## WORK OFFER

Ref. No. AE-2020-12-BD20

### Employer Information

Location of placement:  
Sharjah Nearest airport:  
Working hours per week: 48.0  
Working hours per day: 9.5

### Student Required

General Discipline: 04-ARCHITECTURE

Field of Study: 04.0201-Architecture.

Completed years of study: 4

Student status requirements: Undergraduate

Language required: English Good

#### Required Knowledge and Experiences:

Undergraduates (last year students) with good communication skills in English or Arabic from the European region

#### Other requirements:

### Work Offered

Work on various government and private projects in the UAE for architecture, engineering and planning.

Number of weeks offered: 6 - 8

Within the months: 01-SEP-2020 - 12-NOV-2020

Or within: -

Company closed within: -

Working environment: Research and development;Office work

Gross pay: 3000 AED / Month

Deduction to be expected: 0

Payment method / time of first / payment:

Latest possible start date:

### Accommodation

Canteen at work: No

Expected type of accommodation: Dorms/Housing

Estimated cost of lodging: 900 AED / Month

Accommodation will be arranged by: IAESTE UAE

Estimated cost of living incl. lodging: 3000 AED / Month

### Additional Information

### Nomination Information

Deadline for nomination: 15-MAR-2020

Date: 30-JAN-2020

On behalf of receiving country: IAESTE UAE



Thank you for exchanging with IAESTE United Arab Emirates.

IAESTE UAE would like to receive your nomination documents through the **Exchange Platform (EP)** in the following order in one PDF file:

1. UAE Offer
2. Nomination Form (Typed Not Handwritten)
3. Cover Letter to the Employer
4. Resume / Curriculum Vitae
5. Official Transcripts
6. Recommendation Letters (Optional – but this document will support the application)
7. Certificate of Enrollment
8. English Language Certificate
9. Passport Copy
10. Passport Photo (white background - 43mm,w x 55 mm,h)
11. Portfolio (link or separate file) - Architecture students only

Please save the PDF file as follows **Offer Number – Student Name – Country**, and upload it to the EP.



## Visa Information

Students coming to UAE for paid work, internship or any research purposes should not enter the country on a Tourist Visa.

Regardless of your nationalities, IAESTE UAE will apply for an e-Visa (entry permit) on the intern's behalf. We recommend that you do not buy your airplane tickets until you have received your e-Visa; as we cannot guarantee that your visa will be granted. IAESTE UAE will not be held liable for any costs incurred due to visa delay or rejection.

Requirements to apply for e-Visa:

1. A clear and valid copy of your passport (pdf)
2. A passport size photo with white background (43mm,w x 55 mm,h)-jpeg
3. Security clearance form (pdf)

You are required to email [iaeste@sharjah.ac.ae](mailto:iaeste@sharjah.ac.ae) with the subject email as: Offer Number – Intern Name – IAESTE Sending Country)

The visa will be based on how long the intern will stay in the country. Please refer the below:

APPLIES TO ALL NATIONALITIES			
	Visa Fees Breakdown	AED	Total Estimate
Less than 60 days	Entry Permit	300	AED 450 Paid upon arrival
	Cancellation	150	
More than 60 days	Entry Permit	300	AED 1,205 Paid upon arrival
	Emirates ID – Losing this ID will incur a fine	170	
	Residence Visa	300	
	Medical - Paid at the Medical Centre	285	
	Cancellation	150	

\*It should be noted that the figures above may vary from time-to-time. These are estimates and IAESTE UAE is not responsible for the decision taken by the authorities regarding changes to the fees

Interns who are coming to UAE for the first category and exceed the 60 days will pay a fine per day upon departure at the airport. If you are only having the option of less than 60 days, please make sure you exit the county before its expiry.

Once your visa is issued, we will email you the copy along with your accommodation and visa fees. You are required to pay the full amount in exact change of dirhams upon arrival. You will need to print your e-Visa to get it stamped at the airport. This document will be served to get the Emirates ID card.

For those staying for more than 60 days, we will proceed with medical checkup and other requirements. It is the responsibility of the intern to inform us your departure date to cancel the visa. You are required to submit your flight itinerary for this purpose at least 3 weeks before you leave the country.

Interns holding the e-Visa cannot leave the country or re-enter later. Therefore, you should be aware of such situations. IAESTE UAE is not liable for any cases that arises

### Payment

All IAESTE interns are required to pay upfront the visa fees plus accommodation. The exact amount is expected to be paid to IAESTE UAE on the registration day:

AED 450 (Less than 60 days) or AED 920 (more than 60 days) + AED 30/per day (from check in to check out)